

MEETING OF THE
TECHNICAL ADVISORY COMMITTEE
AND THE POLICY COMMITTEE
OF THE
OWENSBORO-DAVIESS COUNTY
METROPOLITAN PLANNING ORGANIZATION

Tuesday
February 24, 2026
10 a.m.

Room 406
Owensboro City Hall
and Online

A-G-E-N-D-A

- I. CALL TO ORDER Owensboro Mayor Tom Watson
Policy Committee Chairman
- II. CONSIDERATION OF MINUTES
- Minutes of the October 28, 2025, Meeting (Attachment 1) Mayor Watson
- III. OLD BUSINESS
- None
- IV. NEW BUSINESS
- A. FTA Authorizing Resolution (Attachment 2) Tom Lovett
- B. TAM Targets (Attachment 3) Tom Lovett
- C. Draft UPWP Tom Lovett
- V. PUBLIC COMMENTS
- VI. UPDATES
- A. Highway District Office update Deneatra Henderson
- B. MPO director update Tom Lovett
- VII. OTHER BUSINESS
- VIII. ADJOURNMENT

Johnny "Chic" Roberts, Chairman | Adam O'Nan, Vice Chairman | Curtis Dame, Secretary | Charlie Castlen, Treasurer | Kenneth J. Williams, Executive Director



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**MEETING OF THE
TECHNICAL ADVISORY COMMITTEE
AND THE POLICY COMMITTEE
OF THE
OWENSBORO-DAVISS COUNTY
METROPOLITAN PLANNING ORGANIZATION**

October 28, 2025

M-I-N-U-T-E-S

The Technical Advisory Committee (TAC) and the Policy Committee of the Owensboro-Daviess County Metropolitan Planning Organization (MPO) met in a joint meeting at 10 a.m. Tuesday, October 28, 2025, at the Green River Area Development District (GRADD) office and via Zoom. Quorums for both committees were present with the members, as listed:

TAC MEMBERS PRESENT

Dirk Dooper, Daviess County Engineer
Brian Howard, Owensboro Metropolitan Planning Commission
Candance Brake, Greater Owensboro Chamber of Commerce
Tim Lyons, Owensboro Municipal Utilities (rep. by Austin McLimore)
Kevin Collignon, Owensboro City Engineer
Joanna Shake, Green River Area Development District (rep. by Skyler Stewart)
Scott Atherton, Kenergy
Nick Hall, Kentucky Transportation Cabinet District 2
Sgt. Derek Griffith, Owensboro Police Department
Isidro Delgado, KYTC Division of Planning
Janie Marksberry, Daviess County Fiscal Court
Camille Robinson, Federal Highway Administration
Sgt. Tyler Free, Daviess County Sheriff's Office
Vickie Pennington, Owensboro Transit System
Garrett Gordon, Regional Water Resource Agency

TAC MEMBERS ABSENT

Nate Pagan, Owensboro City Manager, Chair
Claude Bacon, Greater Owensboro Economic Development Corp.
Brian Wright, Owensboro Riverport Authority

Johnny "Chic" Roberts, Chairman | Adam O'Nan, Vice Chairman | Curtis Dame, Secretary | Charlie Castlen, Treasurer | Kenneth J. Williams, Executive Director

Megan Pittman, KYTC Office of Transportation Delivery
Tristan Durbin, Owensboro-Daviess County Regional Airport

POLICY COMMITTEE MEMBERS PRESENT

Charlie Castlen, Daviess County Fiscal Court, chair
Tom Watson, City of Owensboro
Deneatra Henderson, KYTC District 2 Office (rep. by Nick Hall)
Shundreka Givan, KY Division Administrator, FHWA

POLICY COMMITTEE MEMBERS ABSENT

Yvette Taylor, Regional Administrator, FTA

GUESTS AND STAFF PRESENT

Chris Castlen, Daviess County Fiscal Court
Jeremy Smith, Daviess County Fiscal Court
Tom Lovett, GRADD
Hunter Phillips, GRADD
Monte Davenport, GRADD
Charlie Shields, Ohio County EMS
Matt Hughes, KYTC D2
Mark Brasher, STV
Graham Winchester, Stantec

I. CALL TO ORDER

Policy Chair Charlie Castlen called the meeting to order at 10 a.m.

II. CONSIDERATION OF MINUTES

The minutes of the August 26, 2025, joint meeting of the Technical Advisory Committee and Policy Committee were presented for approval.

A motion was made by Mayor Tom Watson and seconded by Tim Lyons to approve the minutes of the August 26, 2025, Technical Advisory/Policy Committee meeting. A vote was taken and the motion carried.

III. OLD BUSINESS

None

IV. NEW BUSINESS

A. Bicycle Projects

MPO Director Tom Lovett presented the members with the recommendation from the ad hoc bicycle/pedestrian committee:

1. Extend the Greenbelt from Daniels Lane alongside U.S. 60 to an abandoned road that connects to Reid Road **Approx cost \$200,000 (\$160,000 Carbon Reduction Program funds; \$40,000 local match)**
2. Extend the Greenbelt along Fairview Drive from the city limits to Calumet Trace **Approx cost \$42,000 (\$33,600 CRP; \$8,400 local match)**
3. Add sharrows connecting Shivley Park and Cap Gardner Park: **Approx cost \$10,000 (\$8,000 CRP; \$2,000 local match)**
 - Bittel from Dallas to Bosley
 - Oxford from Bittel to Ford
 - Ford from Oxford to Daviess
4. Add sharrows connecting English Park and Cravens Pool: **Approx cost \$7,500 (\$6,000 CRP; \$1,500 local match)**
 - Hanning from Lock to 1st
 - Castlen from 1st to 5th
 - 5th from Castlen to Omega
 - Omega from 5th to Cravens
 - Cravens from Omega to Cravens Pool
 - A sharrow spur off this route on Omega from Cravens to Dugan Best Park
5. 10 bike repair stations **Approx cost \$18,000 (\$14,400 CRP; \$3,600 local match)**

Total approximate cost \$277,500 (\$222,000 CRP; \$55,500 local match)

The county engineer has also proposed an extension of the Greenbelt from the intersection of Hayden Road and Fairview Drive, along the south side of US 60 to Daniels Lane. **The approx. cost is \$380,000. (\$304,000 CRP; \$76,000 local match)**

A motion was made by Candance Marksberry and seconded by Vickie Pennington for the TAC to recommend that the Policy Committee approve the three projects selected. A vote was taken and the motion carried.

A motion was then made by Mayor Tom Watson and seconded by Judge Charlie Castlen for the Policy Committee to approve the projects, as recommended by the TAC. A vote was taken and the motion carried.

V. PUBLIC COMMENT

None

VI. UPDATES

District 2 Office

None

MPO

None

VII. OTHER BUSINESS

None

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 10:15 a.m.

MEMORANDUM 1

TO: TAC and Policy Committee Members

FROM: Tom Lovett
MPO Director

DATE: February 10, 2026

SUBJECT: FTA Authorizing Resolution

Attached please find a resolution authorizing GRADD to apply for FTA Section 5303 Planning funds. This money is used to fund MPO operations.

If you have any questions, please do not hesitate to contact me at tomlovet@gradd.com.

Attachment

**Sections 5311/5339/5310/5303/5304
SFY 2027**

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR federal transportation assistance authorized by 49 U.S.C. Chapter 53; title 23, United States Code, or other federal statutes administered by the Federal Transit Administration and A RESOLUTION COMMITTING THE LOCAL SHARE OF FUNDS NECESSARY TO SECURE A SECTION 5311/5339/5310/5303/5304 GRANT APPLICATION.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for Federal Transit Administration grant assistance, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the Department of Transportation requirements thereunder; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Section 504 of the Rehabilitation Act of 1973, that in connection with the filing of an application for assistance the applicant gives an assurance that it will comply with Section 504 of Rehabilitation Act of 1973 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is required by the U.S. Department of Labor in accordance with the provisions of 49 U.S.C. §5333(b), that in connection with the filing of an application for Federal Transit Administration grant assistance, and in the absence of a waiver from the U.S. Department of Labor, the applicant gives an assurance that it will comply with 49 U.S.C. §5333(b), and the U.S. Department of Labor requirements thereunder; and

WHEREAS, it is the goal of the applicant that disadvantaged business enterprises be utilized to the fullest extent possible in connection with this project, and the definite procedures shall be established and administered to ensure that disadvantaged businesses shall have maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED BY THE Owensboro-Daviess County Metropolitan Planning Organization (MPO) Policy Committee, hereinafter referred to as Applicant's Governing Board, OF THE Owensboro-Daviess County Metropolitan Planning Organization (MPO), hereinafter referred to as Applicant, authorizes the following in regard to Kenny Williams, GRADD Executive Director, hereinafter referred to as Agency Representative:

- Section 1. That Agency Representative of the Applicant is authorized to execute and file an application on behalf of the Applicant with the U.S. Department of Transportation, to aid in the financing of the planning assistance projects described in the attachment.**
- Section 2. That Agency Representative is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.**
- Section 3. That Agency Representative of the Applicant is authorized to set forth and execute business policies in connection with the project's procurement needs.**
- Section 4. That Agency Representative of the Applicant is authorized to set forth and execute with such application an assurance that the Applicant will comply with the conditions of the Section 5333(b) Warranty as required by the U.S. Department of Labor effectuating the purposes of Section 5333(b).**
- Section 5. That Agency Representative is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application or the project.**
- Section 6. That Agency Representative is authorized to execute grant contract agreements on behalf of Applicant with the Kentucky Transportation Cabinet for aid in the financing of the planning assistance project(s).**
- Section 7. That Agency Representative is authorized to sign all grant, budgets, application and contract agreements via electronic signature on behalf of Applicant with the Kentucky Transportation Cabinet.**
- Section 8. This Resolution shall be in full force and effect from and after the date of its adoption.**

WHEREAS, Applicant is authorized by KRS 96A to apply for and accept grants of money to assist in the implementation of a transit system or for transportation planning in the Owensboro-Daviess County MPO area; and

WHEREAS, Applicant has applied to the Kentucky Transportation Cabinet and the Federal Transit Administration of the United States Department of Transportation Act of 1964, in connection with the Section 5311/5339/5310/5303/5304 project; and

WHEREAS, said Applicant requires assurance of the Applicant's Governing Board relative to the commitment of the local share for the Section 5311/5339/5310/5303/5304 project(s).

NOW THEREFORE, BE IT RESOLVED BY THE Applicant's Governing Board,

- 1. That the Applicant's Governing Board hereby gives assurance that it is the intent of this Body to commit its local share of the funds necessary to support this project to improve transit service in Applicant's service area, as stated above, for a minimum of five years from the inception of the project. Said local share of expenses is to be resolved from the City of Owensboro;**
- 2. That the Applicant's Governing Board hereby gives assurance that it is the intent of this Body to continue the operation of transit service or planning for transit service for a minimum of five years.**

ADOPTED by vote of the Applicant's Governing Board this 24th day of February, 2026.

Approved:

Thomas H. Watson

Printed Name

City of Owensboro Mayor;

MPO Policy Committee Chair

Title

Signature

Attest:

Printed Name

Title

Signature

I, being the duly appointed Chair of the Policy Committee of the Applicant, do hereby certify that the foregoing is a true and correct copy of the FY 2027 5303 Resolution, adopted by the Applicant's Governing Board, Feb. 24, 2026.

MEMORANDUM 2

TO: TAC and Policy Committee Members

FROM: Tom Lovett
MPO Director

DATE: August 12, 2025

SUBJECT: Safety Performance Targets

Attached please find a set of Safety Targets established by the Kentucky Transportation Cabinet, a resolution supporting these targets and a comparison to the 2025 targets. The targets represent KYTC's commitment to reduce fatal and serious-injury accidents on Kentucky's roads and the MPO's support for those efforts.

If you have any questions, please do not hesitate to contact me at tomlovett@gradd.com.

Attachment

CITY OF OWENSBORO

TRANSIT ASSET MANAGEMENT PLAN TARGETS

2/24/2026

Introduction

The Owensboro Transit System (OTS) provides fixed-route bus service for residents within the city limits of Owensboro, Ky., through the operation of eight fixed routes and a downtown trolley route. OTS also provides paratransit services for individuals with disabilities. Collectively OTS provides 260,000 trips per year.

OTS's Transit Asset Management plan provides a current snapshot of the agency's assets, the condition of those assets, performance targets for maintaining its assets in a state of good repair and the management process to see the work through.

Background

In July 2016, the Federal Transit Administration issued a final rule requiring recipients of FTA funds to maintain and document minimum Transit Asset Management standards. The new standards will help agencies keep their systems operating efficiently with little to no disruption in service.

2025 Transit Asset Management Targets

Asset Class	Performance Measure	Target
Rolling Stock – all revenue vehicles	*Age: Percentage of vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	25%
Equipment – Nonrevenue vehicles	Condition: Percentage of equipment with a condition rating below 3 on the FTA's Transit Economic Requirement Model (TERM) Scale	0%
Facilities	Condition: Percentage of facilities with a condition rating below 3 on the FTA's Transit Economic Requirement Model (Term) Scale	0%

*Based on FTA's default Useful Life Benchmarks

**RESOLUTION
OF THE
OWENSBORO-DAVIESS COUNTY
METROPOLITAN PLANNING ORGANIZATION
ADOPTING
TRANSIT ASSET MANAGEMENT TARGETS
FOR OWENSBORO TRANSIT SYSTEM**

WHEREAS, the Owensboro-Daviess County Metropolitan Planning Organization (MPO) is the designated agency responsible for transportation planning in the Owensboro-Daviess County metropolitan planning area; and

WHEREAS, the Owensboro-Daviess County MPO is responsible, along with the Kentucky Transportation Cabinet, for addressing the planning process in accordance with 23 CFR 450.334; and

WHEREAS, the Transit Asset Management (TAM) Final Rule issued by the Federal Transit Administration requires providers to set performance targets for state of good repair; and

WHEREAS, the planning rule requires the transit provider to review its targets annually and provide them to the MPO for endorsement; and

WHEREAS, the Technical Advisory Committee of the Owensboro Daviess County MPO has endorsed and recommended the TAM State of Good Repair performance targets to the Policy Committee,

NOW, THEREFORE, BE IT RESOLVED that the Policy Committee of the MPO, at its regular public meeting of February 24, 2026, adopts the State of Good Repair performance targets identified in the Owensboro Transit System's Transit Asset Management plan. These performance targets are attached here.

Thomas H. Watson, Owensboro Mayor
MPO Policy Committee Chairman

Attest: _____